

**FRANKLIN TOWNSHIP MUNICIPAL AUTHORITY  
BOARD OF DIRECTORS MEETING  
September 4, 2018**

Board members present: Wallace Kane, Debra Hahn, Caitlyn Brown

Guests present: None

The meeting held at the Franklin Township Municipal Building was called to order by Chairman Kane at 7:00 p.m.

**Approval of Reports:**

**Motion** by Hahn, seconded by Brown to approve the July 2018 Minutes. Motion carried unanimously.

**Motion** by Brown, seconded by Hahn to approve the August General Account Report . Motion carried unanimously.

**Motion** by Brown seconded by Hahn to approve Bill List #9 for 2018. Motion carried unanimously.

Kane advised that the major water leak had been located in the area around 1131 Old Route 30 and had been repaired. He noted that until the water leak was discovered, the leak was consuming over 30,000 gallons daily.

Hahn advised 14 late notices for unpaid water invoices were sent out August 20. Follow-up on unpaid invoices would be done 9/6/18 – with shut off notices to be posted on 9/7 for any invoices unpaid. She also noted there were two customers who invoices were not sent – due to mortgage foreclosures on both properties. The Authority had yet to be contacted as to where water invoices were to be sent.

Board members discussed the issue with water customers paying their water invoices at the Township building. Hahn suggested that no payments be accepted at the Township building. Customers were to pay as noted on their water invoices – via mail or at ACNB, Franklin Township office only. Hahn was requested to send a letter to the Supervisors, asking them to not accept water payments at their office.

Hahn noted that Musselman & Creager had completed the Authority's 2017 audit noting they 'did not identify any deficiencies in internal control that they considered to be material weakness'. M&C also filed the appropriate yearly financial statements to PennVest.

Musselman & Creager did make a suggestion for the Authority to close out their current ACNB Reserve account and put those funds into the General Checking account. They noted concerns that if the Reserve account remained dormant with no activity, the funds could be confiscated by the government. It was decided to bring this suggestion up at the October meeting for discussion.

There being no other business to discuss, the meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Debra Han