

**FRANKLIN TOWNSHIP MUNICIPAL AUTHORITY  
BOARD OF DIRECTORS MEETING  
November 6, 2018**

Board members present: Wallace Kane, Debra Hahn, Caitlyn Brown, Dave Cohill and William Hewitt

Guests present: None

The meeting held at the Franklin Township Municipal Building was called to order by Chairman Kane at 7:00 p.m.

**Approval of Reports:**

**Motion** by Brown seconded by Cohill to approve the October 2018 Minutes. Motion carried unanimously.

**Motion** by Cohill, seconded by Brown to approve the November General Account Report. Motion carried unanimously.

**Motion** by Cohill seconded by Hewitt to approve Bill List #11 for 2018. Motion carried unanimously.

Hahn recommended a Motion to close out the Authority's Reserve Savings account and transfer the funds in to the Authority's General Checking account, per Accountant Musselman & Creager's recommendation. **MOTION** by Kane, seconded by Hewitt to close the account and transfer funds to general account. Motion was unanimously approved.

Members reviewed a quote from Raffensperger, Martin & Finkenbinder for costs to prepare the Authority's annual audit. In reviewing quote costs to the present costs charged by the Authority's present accountant, Musselman & Creager, members were in agreeance to stay with M&C.

Hahn advised that she had sent a letter to PAWC – concerning the erroneous information their staff was giving when contacted for final sewer invoices for property settlements. PAWC was advising that final water readings were needed for final sewer invoices which was incorrect. She noted that no response from PAWC had been received. She also stated staff handling property settlements within the Authority's water service area were neglectful in requesting final water invoices for settlements. This was resulting in final water payments not being collected – before properties transfers were complete. She

noted she would be contacting the Settlement companies to be mindful of getting final water invoices for settlements as required by law.

MOTION by Hahn, seconded by Brown to purchase a new chlorine pump and have it installed in the Upper Well House. Motion was unanimously approved. Cost of pump/installation quoted as \$950 from Negleys.

Members reviewed the comparisons of the 2017/2018 water usage of the Franklin Township School. Schools usage for 2018 third quarter was 84,600 more gallons than 2017 third quarter. Plant Operator Davis had advised that he was contacted in September by School personnel that a toilet had 'stuck' over the weekend which resulted in the increase of gallons used. Discussion was agreeable with members that the School District needed to be contacted concerning the situation. Hewitt to propose the letter of communication and share with Board members for review, before sending.

There being no further business to discuss, the meeting was adjourned at 7:30 p.m.

Respectfully Submitted,

Debra Hahn  
Secretary/Treasurer