

**Franklin Township, Adams County
Board of Supervisors
Reorganizational / Regular Meeting
February 2, 2017**

SUPERVISORS PRESENT: Jerry Arrison, JR Crushong, and Chris Santay

OTHERS PRESENT: Gil Picarelli, KPI Technology; Bernie Yannetti, Solicitor, Susan Plank, Secretary, and Jeff Black Roadmaster.

The meeting held at the Franklin Township Municipal Building, was called to order at 12:30 p.m. by Supervisor JR Crushong. The Pledge of Allegiance was recited by all in unison.

MOTION by Supervisor Crushong, seconded by Supervisor Arrison, to appoint Bernie Yannetti, Solicitor as temporary Chairman. Motion carried, 3-0.

MOTION by Supervisor Santay, seconded by Supervisor Arrison, to appoint Susan Plank as temporary Secretary. Motion carried, 3-0.

REORGANIZATION

Temporary Chairman Bernie Yanetti, Solicitor asked for nominations for Chairman of the Board of Supervisors. Chris Santay nominated JR Crushong and it was seconded by Jerry Arrison. Temporary Chairman Bernie Yanetti asked if there were any other nominations for Chairman. Darrin Flake resident nominated Jerry Arrison for Chairman of the Board. Bernie Yannetti informed Mr. Flake that the Board is elected Chairman and not the floor. Resident Darrin Flake would like it noted that he nominated Jerry Arrison for Chairman. Resident Darrin Flake informed everyone that since Jerry Arrison's seat is up this year, then it has been the custom in the past that the Chairman position would be held by the Supervisor who seat is up at the end of the year. Supervisor Arrison informed Mr. Flake that that is not the way it has to be. Mr. Flake said he understood that but the Mr. Arrison was the senior and his thought is that Mr. Arrison should be Chairman. Supervisor Arrison informed everyone that he had no problems with the motion.

MOTION by Supervisor Santay, seconded by Supervisor Arrison, to elect JR Crushong as Chairman of the Board. Motion, carried 3-0.

MOTION by Supervisor Santay, seconded by Supervisor Crushong, to elect Jerry Arrison as Vice-Chairman of the Board. Motion carried, 3-0.

MOTION by Supervisor Santay, seconded by Supervisor Arrison, to appoint Susan Plank as Secretary/Treasurer, setting the wage at \$15.26 per hour. Motion carried, 3-0.

MOTION by Supervisor Santay, seconded by Supervisor Arrison to establish the Treasurer's bond at \$1,000,000.00. Motion carried, 3-0.

MOTION by Supervisor Arrison, seconded by Supervisor Santay, to appoint Jeffrey Black as the Roadmaster setting the wage at \$19.36 per hour. Motion carried, 3-0.

MOTION by Supervisor Arrison, seconded by Supervisor Santay to appoint Curtis MacBeth and Dale Byers as full-time road crew employees setting the wages at \$17.28 and \$17.14 per hour, respectively. Motion carried, 3-0.

MOTION by Supervisor Arrison, seconded by Supervisor Santay to appoint Matthew Williams, Randy Print, Dan Gebhart, and Larry Dillon as part-time snow removal employees setting their wages at \$15.00 per hour. Motion carried, 3-0.

MOTION by Supervisor Santay, seconded by Supervisor Arrison to appoint Land & Sea Services – Tim McCauslin as the Code Enforcement Officer. Motion carried, 3-0.

MOTION by Supervisor Arrison, seconded by Supervisor Santay to appoint Land & Sea Services – Wilbur Slothour as the Zoning Office. Motion carried, 3-0.

MOTION by Supervisor Santay, seconded by Supervisor Arrison to appoint Bernard Yannetti as the Township Solicitor. Motion carried, 3-0.

MOTION by Supervisor Arrison, seconded by Supervisor Santay to appoint KPI Technology as the Township's engineering firm. Motion carried, 3-0.

MOTION by Supervisor Arrison, seconded by Supervisor Santay to appoint Gil Picarelli of KPI Technologies as the Sewage Enforcement Office. Motion carried, 3-0.

MOTION by Supervisor Arrison, seconded by Supervisor Santay to appoint Dominic Picarelli and Leah Heine of KPI Technologies as the Alternate Sewage Enforcement Officers. Motion carried, 3-0.

MOTION by Supervisor Arrison, seconded by Supervisor Santay to appoint Judy Singley as Vacancy Board member for one (1) year term. Motion carried, 3-0.

MOTION by Supervisor Arrison, seconded by Supervisor Santay, to appoint James McDannell for another 4-year term (ends 12/2020) on the Franklin Township Planning Commission pending Planning Commission confirmation. Motion carried, 3-0.

MOTION by Supervisor Santay, seconded by Supervisor Santay, to appoint Caitlin Brown for a 5-year term (ends 12/2021) on the Municipal Water Authority. Motion carried, 3-0.

MOTION by Supervisor Arrison, seconded by Supervisor Santay, to appoint Richard Heflin, Jr. for another 3-year term (ends 12/2019) on the Zoning Hearing Board. Motion carried, 3-0.

MOTION by Supervisor Arrison, seconded by Supervisor Santay to appoint Susan Plank as Open Records Officer. Motion carried, 3-0.

MOTION by Supervisor Santay, seconded by Supervisor Arrison to appoint Susan Plank as the Pension Plan Chief Administrative Officer. Motion carried, 3-0.

MOTION by Supervisor Santay, seconded by Supervisor Arrison to appoint Susan Plank as Representative and Jerry Arrison as Alternative Representative, respectively, to the Board of Directors of the York Adams Tax Bureau. Motion Carried, 3-0.

MOTION by Supervisor Arrison, seconded by Supervisor Santay to appoint Susan Plank as Representative and Chris Santay as Alternative Representative, respectively, to the Adams County Tax Collection Committee. Motion carried, 3-0.

MOTION by Supervisor Arrison, seconded by Supervisor Santay, to appoint Susan Plank as Representative and Jeffrey Black as Alternate Representative to the Adams County Council of Government. Motion carried, 3-0.

MOTION by Supervisors Santay, seconded by Supervisor Arrison, to establish PLGIT and Adams County National Bank as the depositories for Township funds. Motion carried, 3-0.

MOTION by Supervisor Arrison, seconded by Supervisor Santay to certify Jeffrey Black as PSATS State Convention Delegate and Supervisor Crushong as the PSATS Voting Delegate. Motion carried, 3-0.

MOTION by Supervisor Santay, seconded by Supervisor Arrison to approve Land and Sea's 2017 fee schedule. It was noted that there was no increase in charges for 2017. Motion carried, 3-0.

MOTION by Supervisor Santay, seconded by Supervisor Arrison to approve KPI Technology's 2017 fee schedule. Motion carried, 3-0.

Supervisor Arrison asked if the Fee Schedule needed to be listed? Bernie Yannetti, Solicitor informed the Board that the Fee Schedules do not have to be listed but are Public Information.

MOTION by Supervisor Santay, seconded by Supervisor Arrison to set the 2017 Board of Supervisors workshop meetings for the first Thursday of each month at 6:00 p.m. Motion carried, 3-0.

MOTION by Supervisor Arrison, seconded by Supervisor Santay to set the 2017 Board of Supervisors meetings for the first Thursday of each month at 7:00 p.m. Motion carried, 3-0.

MOTION by Supervisor Santay, seconded by Supervisor Arrison to establish the 2017 holidays observed for the Township employees as follows: January 2, 2017 – New Year’s Day, February 20, 2017 – Presidents Day, April 24, 2017 – Good Friday, May 29, 2017 – Memorial Day, July 4, 2017 – Independence Day, September 4, 2017 – Labor Day, October 9, 2017 – Columbus Day, November 10, 2017 – Veterans Day, November 23, 2017 – Thanksgiving, and December 25, 2017 – Christmas. Motion carried, 3-0.

Resident Joe Riddlemoser questioned how many days it was. Supervisor Santay informed him that it was ten (10) holidays.

There being no further business to conduct, the reorganizational meeting was adjourned at 12:45 p.m. and the regular meeting was called to order at 1:10 p.m.

REGULAR MEETING

APPROVAL OF MINUTES

MOTION by Supervisor Arrison, seconded by Supervisor Santay, to approve the minutes for the Workshop Meeting and the Regular Meeting held December 1, 2016. Motion carried, 3-0.

APPROVAL OF BILL LIST #12

MOTION by Supervisor Santay, seconded by Supervisor Arrison, to approve Bill List #12 General Fund Checks 33966-34017 totaling \$62,001.79. Motion carried, 3-0.

PRELIMINARY/FINAL PLAN

MOTION by Supervisor Arrison, seconded by Supervisor Santay, to have Wilbur Slothour of Land and Sea Services, LLC to revoke the building permit for Knouse Fruitlands, Inc. until a Land Development Plan has been submitted and approved for the Round Barn Craft Brewery Project located on Cashtown Road. Motion carried, 3-0.

STORMWATER MANAGEMENT PLAN – Phillip Layton – SWM Drawings and Gwenn Forsythe – SWM Drawings – Per Gil Picarelli they were reviewed with some minor revisions, which were made, and sent back and approved.

Hickory Bridge Road Bridge Repair –

Gil Picarelli informed the Board that the packet for DEP is all put together except some items from the Structural Engineer which they should have by the end of the week or the first part of next week. Gill will then let Bob Gordon know where they are at and the goals. The goal is to bid in the Spring with construction beginning in the summer. Supervisor Santay asked Gil that if Bob from Hamiltonban cannot get the DEP processed expedited will the project be on schedule. Gil informed the Board that he thinks it will still be on time.

REPORTS

Supervisor Arrison read the Cashtown Community Fire Department Operation Budget Report from March 1, 2016 to February 28, 2017 – total expenses \$45,986.02.

There were no reports presented at this time. It was noted that with the Holiday and the early meeting that the reports would be read at the February meeting.

OLD BUSINESS

Jamie Gebhart, Secretary for the Franklin Township Sewer Authority turned into the Supervisors an inventory sheet with the following from the Sewer Authority: Toshiba Computer, HP Pinter, Keys (Office Dorr, PO Box, Tow (2) Sewer Authority Filing Cabinets, and inside office door), 2016 Bank Statement up to October 2016, four (4) folders containing outstanding refund checks – documents, user id/password document, Rotz/Stonesifer financial statement – ending July, 2016, two 92) outstanding lien files – Roth 20 Tillietown Road and Krietz 336 High Street, Office security information card, rolling cart, a check in the amount of \$9,731.16 which is the remaining balance in sewer account made payable to the Franklin Township Board of Supervisors, 2016 bills – brown filing folder. Ms. Gebhart requested a signature of one of the Supervisors and witness of everything that was received from the Sewer Authority. Supervisors Crushong questioned that the check received from the Sewer Authority will be set up in a separate account. Susan Plank, Secretary informed the Board that the account designated Sewer Account will be set up with ACND. Ms. Gebhart also requested that the \$550.00 that was a donation to Cashtown Fire Department from the Sewer Authority continues.

MOTION by Supervisor Arrison, seconded by Supervisor Santay to release a \$550.00 donation for 2017 to Cashtown Community Fire Department for the Sewer Fees that they incur during the year. Motion carried, 3-0.

MOTION by Supervisor Arrison, seconded by Supervisor Santay to have Susan Plank, Secretary/Treasurer to draft a letter to PAWC encouraging them to waive the Sewer Fees (free EDU) for the Cashtown Fire House. Susan is to draft the

**letter and send it to Bernie Yannetti's office to review before sending to PAWC.
Motion carried, 3-0.**

Recycling Report – No update at this time. Supervisor Crushong questioned when ADS were going to pick up containers. Susan Plank informed everyone that ADS had called and informed her that everything was going to be picked up on Friday as they collected the trash. As of this morning, January 3, 2017, calls are still coming in about collection dates and times. Susan did make a call to ADS and Pam said containers on Peach Tree Road would be picked up on Friday, January 6, 2017.

Railroad Lane Replacement Tile Update – No Update at this time. Supervisor Crushong asked Jeff if there were any holes in Railroad Lane at the railroad tracks and Jeff informed him that he was through there a couple weeks ago, and everything looked okay.

PLGIT – CD Options

MOTION by Supervisor Santay, seconded by Supervisor Arrison to open two (2) CDs with PLGIT in the amount of \$225,000.00 – One (1) with a 180-day Maturity at a rate of 85% and One (1) with a 365-day Maturity date at a rate of 1.1% and the remainder to be left in the PLGIT Prime account with a rate of PLGIT/PRIME. Motion carried, 3-0

Release PAWC Sunset/Flohers Church Road Sewer Connection Bond in the amount of \$757,245.00.

MOTION by Supervisor Arrison, seconded by Supervisor Santay to release PAWC Sunset/Flohers Church Road Sewer Connection Bond in the amount of \$757,245.00. Motion carried, 3-0.

Ordinance No. 2017-1 – Amending and restating Chapter 160-15 Speed Studies.

MOTION by Supervisor Arrison, seconded by Supervisor Santay to adopt Ordinance No. 2017-1 – Amending and restating Chapter 106-15 Speed Studies and inclement weather provision. Motion carried, 3-0.

Comp. Time for Employees.

NEW BUSINESS

Dennis Mann submitted a request for use of Township roads (event to be held entirely on Michaux State Forest Land) for the South Penn Eduro Riders to be held September 20, 2017.

MOTION by Supervisor Arrison, seconded by Supervisor Santay to approve request of Dennis Mann to hold an event on Township Roads (event to be held entirely on Michaux State Forest Land) for the South Penn Eduro Riders to be held September 10, 2017. Motion carried, 3-0.

Advertise for Rental Fee Schedule for paving and Pugmill for the Winding Road Project.

MOTION by Supervisor Santay, seconded by Supervisor Arrison to advertise for rental fee schedule for paving and pugmill for the Winding Road Project. Motion carried, 3-0.

Bernie Yannetti, Solicitor questioned the specs for the Motion for advertising for rental fee schedule for paving and pugmill for the Winding Road Project. Mr. Yannetti suggested that the Township take the extra month and get with Gil Picarelli from KPI Technologies to make sure it is a legitimate bid spec package.

MOTION by Supervisor Santay, seconded by Supervisor Arrison to withdraw the preview motion to advertise for rental schedule for paving and pugmill for the Winding Road Project. Motion carried, 3-0.

Have Jeff Black, Roadmaster give Gil Picarelli, KPI Technologies specs for what the Township wants done for the Winding Road Project for their review and comment.

MOTION by Supervisor Arrison, seconded by Supervisor Santay to have Jeff Black, Roadmaster to give Gil Picarelli, KPI Technologies a spec for a Fee Schedule for the Winding Road project for their review and comment, then have it advertised for bid in January, 2017. Motioned carried, 3-0.

GUESTS

Resident Darrin Flake questioned that the Board re-appointed the Solicitor, Engineering Firm, and the Enforcement and Zoning Officers. Mr. Flake asked the Board if they look at any other firms or did they request pricing from any other firms for these positions. Supervisor Crushong and Supervisor Arrison informed Mr. Flake that this is normally done on a three (3) year rotation and that the Solicitor Position was just done last year when Mr. Davis retired. Supervisor Crushong informed Mr. Flake that this would be the year that the Professional Services would be looked at this year.

Mr. Flake also questioned the donation of 2K to the Franklin Township Youth League. He would like to see that these funds benefit actual Franklin Township Youth and no other things in the league. Supervisor Crushong informed Mr. Flake that the Township has requested a financial report from the League and Supervisors Crushong would also like to request a roster for the upcoming year. Mr. Flake would like to see that each Township resident gets \$25 off the registration fee or to pay for someone who cannot afford it. Mr. Flake sees the league getting into other things other than rec ball which he does not feel the donation should be used for. Mr. Flake informed the Board that the Registration fee is \$55.00 per child now.

There being no further business to conduct, meeting adjourned at 2:15 p.m.

Respectfully submitted,

Susan J. Plank
Secretary

Chairman _____

Supervisor_____

Supervisor_____