**Franklin Township, Adams County**

**Board of Supervisors**

**Reorganizational / Regular Meeting**

**January 7, 2019**

**SUPERVISORS PRESENT:** Chris Santay, JR Crushong, and Matt Williams

**OTHERS PRESENT:** Gil Picarelli, KPI Technology; Bernie Yannetti, Solicitor, Susan Plank, Secretary, and Curtis MacBeth, Roadmaster.

 The meeting held at the Franklin Township Municipal Building, was called to order at 1:00 p.m. by Supervisor Chris Santay. The Pledge of Allegiance was recited by all in unison.

 **MOTION by Supervisor Williams, seconded by Supervisor Crushong, to appoint Chris Santay as temporary Chairman. Motion carried, 2-0.**

 **MOTION by Supervisor Williams, seconded by Supervisor Crushong, to appoint Susan Plank as temporary Secretary. Motion carried, 3-0.**

**REORGANIZATION**

 **MOTION by Supervisor Santay, seconded by Supervisor Williams, to elect JR Crushong as Chairman of the Board. Motion, carried 3-0.**

 **MOTION by Supervisor Santay, seconded by Supervisor Crushong, to elect Matthew Williams as Vice-Chairman of the Board. Motion carried, 3-0.**

 **MOTION by Supervisor Crushong, seconded by Supervisor Williams, to appoint Susan Plank as Secretary/Treasurer with a wage of $17.46/hr. Motion carried, 3-0.**

**MOTION by Supervisor Williams, seconded by Supervisor Crushong to establish the Treasurer’s bond at $1,000,000.00. Motion carried, 3-0.**

**MOTION by Supervisor Crushong, seconded by Supervisor Williams to appoint Curtis MacBeth as Roadmaster with a wage of $20.09/hr. Motion carried, 3-0.**

**MOTION by Supervisor Crushong, seconded by Supervisor Williams to appoint Dale Byers as Assistant Roadmaster with a wage of $19.34/hr. Motion carried, 3-0.**

**MOTION by Supervisor Crushong, seconded by Supervisor Williams to appoint Phill Pepple as road crew personnel (FT) at rate of $15.00/hr. Motion carried, 3-0.**

**MOTION by Supervisor Williams, seconded by Supervisor Crushong to appoint Larry Dillon as Part-time Road crew personnel/mechanic with a wage of $16.25/hr. Motion carried, 3-0.**

**MOTION by Supervisor Crushong, seconded by Supervisor Williams to appoint Randy Pritt as part-time snow removal employee with a wage of $15.00 per hour. Motion carried, 3-0.**

**MOTION by Supervisor Williams, seconded by Supervisor Curshong to appoint Tim McCauslin of Land & Sea Services at Code Enforcement Officer. Motion Carried, 3-0. Supervisors have agreed to keep their options open for Code Enforcement.**

**MOTION by Supervisor Crushong, seconded by Supervisor Williams to appoint Land & Sea Services – Wilbur Slothour as the Zoning Office. Motion carried, 3-0. Supervisors have agreed to keep their options open for the Zoning Officer position.**

**MOTION by Supervisor Crushong, seconded by Supervisor Williams to appoint Bernard Yannetti as the Township Solicitor. Motion carried, 3-0.**

**MOTION by Supervisor Williams, seconded by Supervisor Crushong to appoint KPI Technology as the Township’s engineering firm. Motion carried, 3-0.**

**MOTION by Supervisor Crushong, seconded by Supervisor Williams to appoint Gil Picarelli of KPI Technologies as the Sewage Enforcement Officer. Motion carried, 3-0.**

**MOTION by Supervisor Crushong, seconded by Supervisor Williams to appoint Dominic Picarelli and Leah Heine of KPI Technologies as the Alternate Sewage Enforcement Officers. Motion carried, 3-0.**

**MOTION by Supervisor Crushong, seconded by Supervisor Williams to appoint Judy Singley as Vacancy Board member for one (1) year term. Motion carried, 3-0.**

**MOTION by Supervisor Crushong, seconded by Supervisor Williams, to appoint Pat Schindel for another 4-year term (ends 12/2022) on the Franklin Township Planning Commission pending Planning Commission confirmation. Motion carried, 2-0 with Supervisor Santay voting “no”.**

**MOTION by Supervisor Williams, seconded by Supervisor Crushong, to appoint Deb Hahn for another 5-year term (ends 12/2023) on the Municipal Water Authority. Motion carried, 3-0.**

**MOTION by Supervisor Williams, seconded by Supervisor Crushong, to appoint Matthew Whitney to a 3-year term (ends 12/2021) on the Zoning Hearing Board as an Alternate. Motion carried, 3-0.**

**MOTION by Supervisor Santay, seconded by Supervisor Williams to appoint Susan Plank as Open Records Officer, Pension Plan Chief Administrative Officer, Representative to the Board of Directors of the York Adams Tax Bureau, Representative to Adams County Tax Collection Committee, and Representative to Adams County Council of Government. Motion carried, 3-0.**

**MOTION by Supervisor Santay, seconded by Supervisor Williams to appoint Supervisor Crushong as Alternate Representative to the Board of Directors of the York Adams Tax Bureau and Alternate Representative to Adams County Tax Collection Committee. Motion carried, 3-0.**

**MOTION by Supervisor Santay, seconded by Supervisor Crushong to appoint Supervisor Williams as Alternate Representative to the Adams County Council of Government. Motion carried, 3-0.**

**MOTION by Supervisors Crushong, seconded by Supervisor Williams, to establish PLGIT and Adams County National Bank as the depositories for Township funds. Motion carried, 3-0.**

**MOTION by Supervisor Crushong, seconded by Supervisor Williams to certify Curtis MacBeth as PSATS State Convention Delegate and Supervisor Santay as the PSATS Voting Delegate. Motion carried, 3-0.**

**MOTION by Supervisor Crushong, seconded by Supervisor Williams to approve Land and Sea’s 2019 fee schedule. It was noted that there was no increase in charges for 2019. Motion carried, 3-0.**

**MOTION by Supervisor Crushong, seconded by Supervisor Williams to approve KPI Technology’s 2019 fee schedule. Motion carried, 3-0.**

**MOTION by Supervisor Crushong, seconded by Supervisor Williams to set the 2019 Board of Supervisors workshop meetings for the third Thursday of each month at 7:00 p.m. Motion carried, 3-0.**

**MOTION by Supervisor Crushong, seconded by Supervisor Williams to set the 2019 Board of Supervisors meetings for the first Thursday of each month at 7:00 p.m. Motion carried, 3-0.**

**MOTION by Supervisor Williams, seconded by Supervisor Crushong to establish the 2019 holidays observed for the Township employees as follows: January 1, 2019 – New Year’s Day, February 18, 2018 – Presidents Day, April 19, 2019 – Good Friday, May 27, 2018 – Memorial Day, July 4, 2019 – Independence Day, September 2, 2019 – Labor Day, October 14, 2019 – Columbus Day, November 11, 2019 – Veterans Day, November 28, 2019 – Thanksgiving, and December 25, 2019 – Christmas. Motion carried, 3-0.**

**MOTION by Supervisor Williams, seconded by Supervisor Crushong to hold the July Board of Supervisors Meeting on July 11, 2019 as the first Thursday in July is the 4th and an observed holiday. Motion carried, 3-0.**

There being no further business to conduct, the reorganizational meeting was adjourned at 1:25 p.m. and the Board of Supervisors meeting was called to order at 1:26 p.m.

**REGULAR MEETING**

**APPROVAL OF MINUTES**

**MOTION by Supervisor Williams, seconded by Supervisor Santay, to approve the minutes for the Workshop Meeting and the Regular Meeting held December 6, 2018. Motion carried, 3-0.**

**APPROVAL OF BILL LIST #1**

**MOTION by Supervisor Santay, seconded by Supervisor Williams, to approve Bill List #11 General Fund Checks 35400-35440 totaling $68,757.27. Motion carried, 3-0.**

**PRELIMINARY/FINAL PLAN**

Hendrika Maria Strathmeyer Final Subdivision - Gil Picarelli of KPI Technologies informed the Board that all their comments had been addressed and after review of the County Letter dated January 2, 2019 by Gil Picarelli, Gil informed the Board that the comments of the County had been addressed also.

 **MOTION by Supervisor Williams, seconded by Supervisor Santay to give final approval of the Strathmeyer subdivision. Motion carried, 3-0.**

 Proscapes Financial Security

 **MOTION by Supervisor Williams, seconded by Supervisor Santay to table the decision on Proscapes’ financial security until Brandon Guiher of KPI Technologies has time to review and comment. Motion, carried, 3-0.**

**STORMWATER MANAGEMENT PLAN –**

**Luke Parr SWM** – Gil Picarelli of KPI Technologies informed the Board that they were out to meet with Mr. Parr and everything was one according to the drawings and in accordance with the Township Zoning Ordinance. Gil also mentioned that he had talk to Mr. Brian Redding and he seemed to be satisfied with what was not. Gil informed the Board that the plan was overdesigned and does not see any problems in the future.

Supervisor Crushong asked if the driveway issue was resolved. Gil Picarelli commented that he did not know. Supervisor Crushong asked Amy Williams if she knew and Ms. Williams commented that she did not know either. Supervisor Santay mentioned that he was happy with how Luke Parr took care of what needed to be done and that he was confident the Mr. Parr would be more then willing to work with the Township on this issue if he hasn’t already.

**Jeffrey Richard SWM** – Gil Picarelli of KPI Technologies informed the Board that they have not heard anything regarding their comments on the original drawings. Supervisor Crushong would like Gil Picarelli to email Bob Sharrah to see what the status is on this. Gil did inform the Board that the original drawings show the SWM in the area where the current driveway is. Supervisor Crushong asked Bernie Yannetti, Solicitor to look into what course of action can be taken by the Township to get this situation taken care of.

**REPORTS –** All reports are posted on the Website

**ROAD FOREMAN COMMENTS:** Curtis MacBeth, Roadmaster informed everyone that the road crew continues to haul stone and cut brush. The crew should have all stone hauled by next month. He also asked about Bottom Road Bridge project, when the Township will be planning to do this project and how long does it take to get the DEP Permit. Curtis is to meet with Brandon Guiher, KPI Technologies and start the process of getting pricing, drawings, permits.

**OLD BUSINESS**

Jeff Richard – Driveway – Chambersburg Road / Fairview Fruit Road – SWM – This item was addressed under the STORMWATER MANAGEMENT PLAN.

CSX – Railroad Lane – Update – Curtis MacBeth informed everyone that a representative from the Public Utility Commission has been contact with him and that there is a meeting scheduled for January 24, 2019 at 10:45 am with CSX Railroad, PennDOT, Highland Township, himself and a Supervisor. Supervisors Santay and Crushong are planning to be at the meeting.

**NEW BUSINESS**

Susan Plank, Secretary/Treasurer informed every one of the following e-cycling events for 2019:

March 2, 2019 – Biglerville Borough

June 1, 2019 – Bendersville Borough

September 7, 2019 – Arentsville Borough

December 7, 2019 – Franklin Township

Hours will be from 8:00 am to 10:00 am.

South Penn Enduro Riders Event to be held September 8, 2019. Susan Plank, Secretary/Treasurer informed the Board that she had all the information needed including the Certificate of Insurance. The Supervisors gave the okay for the event.

Solicitor/Engineer attendance at Township Workshop – The Supervisors agreed that there is no need for the Solicitor or Engineer to attend the Township Workshops.

Health Insurance for Supervisors – Supervisor Crushong asked why this was on the Agenda. Supervisor Santay informed everyone that he asked that this be put on the Agenda knowing that an election will be happening in November and there could be a chance that a new Supervisor could be elected. The cost of Health Insurance is extremely expensive and he doesn’t think that the Township should pay for Health Insurance for Supervisors. Supervisor Crushong thought that this was a requirement and asked for Susan Plank, Secretary/Treasurer to look into this for further discussion on the matter.

**GUESTS**

 Denise Melton was in to represent Roger Forsythe concerning the Violation Notice that he received concerning abandoned vehicles on his property. The Supervisors informed Ms. Melton to have Mr. Forsythe to contact Tim McCauslin about the Violation letter and he can let Mr. Forsythe what needs to be done.

 Susan Plank, Secretary/Treasurer asked Gil Picarelli of KPI Technologies about the sewer problem at 481 Church Road. Gil informed everyone that a citation has been written and has been given to the Magistrate’s office. Supervisors asked Solicitor Yannetti if he knew what the next step would be if the resident pleads guilty and the Magistrate puts her on a payment plan but the problem isn’t fixed. Mr. Yannetti will look into this and asked Susan to look into the UCC standards for condemnation

There being no further business to conduct motion by Supervisor Santay, seconded by Supervisor Williams to adjourn meeting at 2:10 p.m. Motion carried, 3-0.

 Respectfully submitted,

 Susan J. Plank

 Secretary

Chairman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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