

**FRANKLIN TOWNSHIP MUNICIPAL AUTHORITY
BOARD OF DIRECTORS
January 6, 2015**

Board members present: Debra Hahn, Dave Cohill, William Hewitt.

The meeting held at the Franklin Township Municipal Building was called to order by acting Vice-Chairman William Hewitt at 7:00 p.m.

Reorganizational Meeting:

Motion by Hewitt, seconded by Hahn for Dave Cohill to be reappointed to the Municipal Authority Board for another 5 year term. Motion carried unanimously.

Election of Officers:

Motion by Hewitt, seconded by Cohill, to appoint the following officers for 2015: Chairman- Wally Kane, Vice-Chairman- William Hewitt, Secretary/Treasurer- Debra Hahn, Open Records Officer- William Hewitt, Plant Operator- Jeremy Davis and Back-up Plant Operator- Shannon Trostle. Motion carried unanimously.

Appointed Positions:

Motion by Hewitt, seconded by Cohill, to appoint the following positions for 2015. Motion carried unanimously.

Depository: ACNB

Excavators/Plumbers: D&T Construction

Backup Plumber: Carl Frantz

Testing Agent: Trent Stumbaugh/Negley's Well Drilling

Solicitor: Robert McQuaide

Accountants: Musselman & Creager

Chemical Supplier: Coyne Chemical

Engineer: WM Hill & Associates

Dates of Monthly 2015 Board meetings are stated as: January 6, February 3, March 3, April 7, May 5, June 2, July 1, August 4, September 1, October 6, November 3 and December 1.

Yearly salaries remain the same: Plant Operator \$5500, Secretary/Treasurer \$3600. And Back-up Operator @ \$13.00/hour.

Approval of Reports:

Motion by Cohill, seconded by Hewitt, to approve the December 2014 Minutes. Motion carried unanimously.

Motion by Hahn, seconded by Hewitt to approve Bill List #1 for 2015. Motion carried unanimously.

Motion by Hewitt, seconded by Cohill, to approve General Account Report for December. Motion carried unanimously.

Board members reviewed Negley's Water Operator Contract for 2015. It was noted that contract price increased from \$3,820 last year to \$4,050. **Motion** by Hahn, seconded by Cohill to approve their 2015 contract. Motion carried unanimously.

Secretary Hahn advised that there was no Sheriff's Sale yet listed for the Young property on High Street. Solicitor McQuaide did file a Notice of Intent to file a Municipal Lien Claim for the Authority on 12/24/14.

Board members reviewed the 4 year Gallons pumped/invoiced report prepared by Hahn. The report will be reviewed again at the February meeting, when more Board members are in attendance.

Secretary Hahn also advised the Authority needed to review their procedures when dealing with delinquent accounts. A process needed to be developed and approved. More discussion would be held at February's meeting on this matter.

Board members reviewed 2015 Budget sheets. Budget would be reviewed again and adopted at February's Board meeting.

Hahn advised that the Authority recently encountered a situation with a customer who had requested his water service be shut off. Plant operator Davis shut off the customer's water as customer requested. The property currently was listed for sale with a real estate company. Customer was advised that even though the water service was shut off, he would still be responsible for the minimum quarterly charge for water service. Property was sold and settlement held in December. It was discovered after settlement, that the property owner reconnected the water service himself before settlement, which is a violation of the Authority's Rules & Regulations. Solicitor McQuaide sent the owner a letter, advising him of the violation and requesting water shut off fees and payment for water used. After receipt of this letter, owner did submit a check to the Authority, for amount due.

There being no further business to discuss, the meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Debra Hahn , Secretary