

FRANKLIN TOWNSHIP MUNICIPAL AUTHORITY
BOARD OF DIRECTORS
January 5, 2016

Board members present: Debra Hahn, Dave Cohill, William Hewitt, Wally Kane

The meeting held at the Franklin Township Municipal Building was called to order by acting Chairman Wally Kane at 7:00 p.m.

Reorganizational Meeting:

It was noted that William Hewitt would be re-appointed by the Franklin Township Board of Supervisors at their January 7, 2016 Board Meeting, to serve another five year term on the Municipal Authority Board.

Election of Officers:

Motions by Hewitt, Cohill, Kane & Hahn seconded by all, to appoint the following officers for 2016: Chairman- Wally Kane, Vice-Chairman- William Hewitt, Secretary/Treasurer- Debra Hahn, Open Records Officer- William Hewitt, Plant Operator- Jeremy Davis and Back-up Plant Operator- Zach Jumper. Motions carried unanimously.

Appointed Positions:

Motion by Hewitt, seconded by Kane, to appoint the following positions for 2016. Motion carried unanimously.

Depository: ACNB

Excavators/Plumbers: D&T Construction

Backup Plumber: Carl Frantz

Testing Agent: Trent Stumbaugh/Negley's Well Drilling

Solicitor: Robert McQuaide

Accountants: Musselman & Creager

Chemical Supplier: Coyne Chemical

Engineer: WM Hill & Associates

Dates of Monthly 2016 Board meetings are stated as: January 5, February 2, March 1, April 5, May 3, June 7, July 5, August 2, September 6, October 4, November 1 and December 6.

Motion by Hewitt, seconded by Cohill for yearly salaries remain the same: Plant Operator \$5500, Secretary/Treasurer \$3600. And Back-up Operator @ \$13.00/hour.

Approval of Reports:

Motion by Kane, seconded by Hewitt, to approve the December 2015 Minutes. Motion carried unanimously.

Motion by Hahn, seconded by Hewitt to approve Bill List #1 for 2016. Motion carried unanimously.

Motion by Hewitt, seconded by Cohill, to approve General Account Report for January, 2016. Motion carried unanimously.

Board members reviewed Negley's Water Operator Contract for 2016. It was noted that contract price increased from \$4,050 last year to \$4,250 for 2016. **Motion** by Hahn, seconded by Cohill to approve their 2016 contract. Motion carried unanimously.

Members reviewed the Engagement letter from Musselman & Creager Accountants, on the services they will provide to perform the Authority's 2015 audit. Kane signed the Engagement letter.

Kane advised that he would be getting paperwork together for Grant monies for the Authority this month.

Hahn advised that all 2015 third quarter water invoices were paid in full. First quarter invoices for 2016 were being worked on and would be sent out within the week.

Hahn also advised that she checked with the Adams County National Bank on paying water invoices on online. The spokesman at the Bank stated that any customer could access the bank's online bill payment services and pay their water invoices online.

Hahn advised that a spokesman for the Cashtown Fire Department contacted her, asking for the Board to consider giving the Department a concession on the large water invoice they received/paid for their 3rd quarter water use. The spokesman advised a leaking toilet went unnoticed, which explained the large water use. It was noted that the Authority already gives 'free' water to the Department's Engine House and for tankers to top off their water tanks at the School Pump House when needed. After much discussion **MOTION** by Hahn, seconded by Cohill to offer them a \$200 credit on their water account, along with a letter, outlining to them this would be a one time credit, along with a reminder of how much 'free' water the Authority already gives the Department. Motion carried unanimously.

There being no further business to discuss, the meeting was adjourned at 7:30 p.m.

Respectfully Submitted,
Debra Hahn