

**FRANKLIN TOWNSHIP MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING
AUGUST 2, 2016**

Board members present: Wallace Kane, William Hewitt & Debra Hahn
Guests present: Jeremy Miller – CRS Insurance

The meeting held at the Franklin Township Municipal Building was called to order by Chairman Kane at 7:00 p.m.

Approval of Reports:

Motion by Hewitt, seconded by Hahn to approve the July 2016 Minutes. Motion carried unanimously.

Motion by Hewitt, seconded by Hahn to approve the General Account Report for August, 2016. Motion carried unanimously.

Motion by Hahn, seconded by Hewitt to approve Bill List #8 for 2016. Motion carried unanimously.

Jeremy Miller spoke with the Board about the Erie Insurance quote he had prepared for the Authority for Property, General Liability, Public Official's Liability & Workman's Comp Insurance. Hahn advised Miller that the Board was pleased with the quote, with the exception of the cost for the Public Official's Liability Insurance which was rather expensive. Miller advised for the Authority to check to see if the Township's Public Official's Liability Insurance might cover the Municipal Authority members. Also to check with the Authority's current insurance carrier, to see what the cost would be to purchase just that insurance with them. Based on this, a MOTION was made by Hahn, seconded by Hewitt, for the Authority to purchase insurance from Erie, based on the quote presented, as long as Public Official's Liability could be purchase from their current carrier at a reasonable cost, or be covered under the Township's policy. Motion approved unanimously.

Kane advised he spoke with the Scuba Diver company who approached Kane about cleaning the water tank for a cost of \$3000. Hahn noted that she had talked with two local water authorities who advised they had never used the services of the scuba divers for tank cleaning. Board members were in agreeance to not hire the services of the divers to clean the water tank.

Kane also advised he was working on the purchase of a metal detector for the Authority to use in locating water lines.

Kane stated that he spoke with Solicitor McQuaide, to see if the Authority could be reimbursed for the cost of sending water shutoff notices via certified mail. McQuaide advised Kane that sending the shut off notices via regular mail and posting a copy of the notice on the property was sufficient. There was no need to send via certified mail.

Kane advised he met with loggers, Bob & Mike Anderson of Dillsburg at the upper water plant to look at the wooded area for logging. After viewing the property, the Andersons advised they would put together a quote for logging the area and submit it to the Authority.

Board members reviewed the recent results letter submitted by Musselman & Creager, based on their recent audit of the Authority's 2015 financial records. It was noted in the letter that the Authority's revenue exceeded expenditures in 2015 by \$11,163. It also stated that the controls put into place to safeguard the assets of the Authority were in place and they found no exceptions to the control policies.

There being no further business to discuss, the meeting was adjourned at 7:30

Respectfully submitted,

Debra Hahn