

FRANKLIN TOWNSHIP MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING
December 5, 2023

Present: Board Members- Andy Hansen, Darrin Flake, Dawn Williams, Robert Martin, Willie Heckman (via phone). Secretary/Treasurer-Debra Hahn.

Guests: Dave & Mary Margaret Kuhn, Dave Cunningham – Keller Engineers, Pat Sheaffer, Re-Max

The meeting held at the Franklin Township Municipal building was called to order by Chairman Hansen at 7:00 p.m.

Approval of Monthly Reports:

Motion by Flake seconded by Martin to approve November 7, 2023 Minutes. Motion carried unanimously.

Motion by Heckman, seconded by Martin to approve December 5, 2023 Bill List. Motion carried unanimously.

Motion by Flake, seconded by Heckman to approve December 5, 2023 General Account Report. Motion carried unanimously.

Reports:

Secretary Hahn reported that 4 water shut off notices had been posted with payments due by December 7. She noted there were 2 customers left to pay by 12/7 or water service would be shut off. Hahn advised that Board member Williams' term on the Board would be ending 12/31/23. Williams had requested to remain on the Board for another 5 year term. This would be voted on at the January 2, 2024 Reorganizational Meeting.

Plant Operator Davis advised of an issue with the water meter showing abnormally high water usage at a High Street property. He spoke with the home owners on their water usage and will be continuing to monitor the meter readings.

Dave Kuhn addressed the Board again concerning water for a housing development for a potential sale of property owned by him at the east end of Cashtown. Township officials had yet to inform Kuhn what type of fire suppressant would be required for a housing development. Kuhn stated he was continuing research on how in home sprinklers would be the best source of fire suppression for the development, as opposed to fire hydrants. He advised he was going to be presenting his research to the Franklin Township Planning Commission for their review so hopefully a determination can be made by the Township as to whether fire hydrants will be mandated or in home sprinklers would be sufficient. Hansen advised Kuhn again, that water could be supplied to the development, if in home sprinklers were the Township zoning requirement. However, if fire hydrants were mandated, the owners of the development would be responsible for creating a system in the development for sufficient water pressure to support the hydrants.

Re-Max Realtor for Kuhn, Pat Schaeffer addressed the Board advising should the sale of the Kuhn property proceed, Bon-Ton Builders would be the ones signing the Authority's development agreement, not Mr. Kuhn.

Kuhn also advised that as he had requested Engineer William Hill to attend the November meeting on his behalf, Kuhn wanted to reimburse the Authority for Hill's time spent at the meeting. Hansen advised that the invoice received for Hill's services in November did not contain a breakout of his time at the meeting therefore the Authority could not give him a specific cost for Hill's attendance.

Board members reviewed the CE Williams invoice again, with questions as to whether or not the Cashtown Fire Department should be responsible for part of the invoice when a new water pit and lines to the Engine house were replaced. Davis advised that the leak had occurred at the curb stop and was therefore the Authority's responsibility to pay for the repairs.

Board members reviewed the 2024 Budget. **Motion** by Flake, seconded by Martin to approve the 2024 Budget. **Motion carried unanimously.** Copy of 2024 Budget attached to these official December 5, 2023 Minutes.

Dave Cunningham of Keller Engineers introduced himself to the Board. Cunningham advised that Engineer William Hill was working towards retirement and Cunningham would be replacing Hill as the Authority's Engineer. Cunningham was instrumental in gathering the information and applying for the Authority a Statewide Local Share Assessment grant. Application had been filed in November. He advised the awards for the grant more than likely would not be announced until November, 2024 or later. Hansen stated that he had contacted Representative Dan Moul's office to asked for his support in applying for the grant. Moul did respond by writing a letter to Rick Siger of the Department of Community & Economic Development showing his support of the Authority's grant application. Hansen also advised he had contacted Doug Mastriano's office requesting the same. He did not get a response, but would continue to follow-up with Mastriano's office.

Cunningham confirmed to Davis that if the grant was awarded all meter pits installed would include the DEP required backflow prevention valves. With the Authority having the backflow valves installed with grant money this would alleviate water customers having the expense themselves for having to install the valves. This would also allow the Authority to be in control of mandated DEP inspections of the valves per DEP regulations.

There being no further business to discuss, the meeting was adjourned at 8:15 pm

Respectfully Submitted,
Debra Hahn
Secretary