

**Franklin Township, Adams County**  
**Board of Supervisors Workshop Meeting**  
**November 18, 2021**

**SUPERVISORS PRESENT:** Supervisor Santay, Supervisor Crushong, and Supervisor Williams via phone.

**OTHERS PRESENT:** Susan Plank, Secretary/Treasurer and Curtis MacBeth, Roadmaster

The workshop, held at the Franklin Township Municipal Building, was called to order at 7:00 p.m. by Supervisor Santay.

**Hiking Trail**

Supervisor Santay informed Sarah Kipp of the Land Conservancy of Adams County and Emma of Boyer Nurseries that the Township is still concern about the trail being open to the public and Liability issue that the Township may face. Again, there was much discussion on this matter concerning who this will this trail be open to. Supervisor Crushong asked Ms. Kipp to find out how Straban Township and Hamiltonban Township handle the liability issues with their trails. The Board at this time still thinks that a full Land Development plan is necessary but will entertain other options if the Liability issue can be resolved. The Board would like the Lease agreement to be given to the Township Solicitor to review.

**Planning Commission Vacancy - Eric Miller, Darrin Flake, and Brad Sanders**

Susan Plank, Secretary/Treasurer informed the Board that Eric Miller and Darrin Flake are interested in the Planning Commission vacancy and Brad Sanders may be interested in the vacancy on the Planning Commission and the Municipal Authority. Supervisor Santay suggested offering the Planning Commission Vacancy to Eric Miller and the Municipal Authority vacancy to Brad Sanders if they are still interested.

**COVID Employee Procedures.**

Susan Plank, Secretary/Treasurer informed the Board that she sent the procedures to the Township Solicitor and PSATS and there was only one change that PSATS suggested be made concerning returning to work. Holly Fissel, PSATS suggested that returning to work should be according to the CDC Guidelines.

1. If a full-time employee suspects that he/she may have COVID he/she must get tested and have a positive result to get paid for time off.

2. If a part-time employee suspects that he/she may have COVID he/she must get tested and have a positive result to get paid for the budgeted hours for their part-time work.
3. An employee may return to work in accordance with CDC guidelines. (See attached)
4. Employees must notify the Township of their results as soon as possible.

**MOTION by Supervisor Williams, seconded by Supervisor Crushong to accept the COVID Employee Procedures as presented. Motion carried, 3-0.**

#### Truck Prices

Curtis MacBeth, Roadmaster presented the Board with the quote for new trucks. Curt mentioned that if the Township ordered a truck (s) now the Township would take delivery in 2023. Curt also mentioned that there is going to be new emissions regulations coming out in 2024. The Board ask Susan Plank, Secretary/Treasurer what she thought about buying two (2) trucks at this time and how it would affect future budgets. Susan Plank, Secretary/Treasurer commented that there would be two (2) years where the Township would have three (3) payments. There was much discussion on how the Township could purchase two trucks because of the cost increase per year on the trucks.

**MOTION by Supervisor Crushong, seconded by Supervisor Williams to approve purchasing two (2) single axle Mack trucks at the cost of approximately \$223k per vehicle. Motion carried, 3-0.**

#### 2022 Budget

Susan Plank, Secretary/Treasurer presented the Board with the updated budget for 2022. The Board discussed wages and the cost of Health Insurance. Curt MacBeth, Roadmaster suggested that the cost increase of Health Insurance be deducted from the employee raises. After discussion the Board agreed to deduct the cost increase of Health Insurance from the increase in wages for 2022.

**MOTION by Supervisor Williams, seconded by Supervisor Crushong to approve advertising the 2022 Budget as presented. Motion carried, 3-0.**

#### Constable Assistance Program Proposal

Josh Fittings was in to address his proposal for a Constable Assistance Program for Franklin Township. There was much discussion and questions that were discussed on what exactly the program would assist with and the cost. Josh Fittings mentioned that he would be a presence in the Township and help with accidents, fire departments, road crew concerns, code enforcement. Supervisor Williams' concern that this program would not help with Title 75 (speed) in the Township. Josh mentioned that the presence in the Township will help with this. Supervisor Crushong wanted to know how he would know when there is a for example a nuisance call. Josh informed everyone that this will come through dispatch. The Board asked Josh to get an agreement together for the Township

Solicitor to look at and then they would move on from there. The County would call Josh first depending on the severity of the call which is something that will be worked on after the agreement is in place.

**MOTION by Supervisor Crushong, seconded by Supervisor Williams to adjourn the Workshop Meeting at 9:20 p.m.**

Respectfully submitted by

Susan J. Plank  
Secretary/Treasurer

Chairman \_\_\_\_\_

Supervisor \_\_\_\_\_

Supervisor \_\_\_\_\_