

**FRANKLIN TOWNSHIP MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING
November 1, 2022**

Present: Board Members- Darrin Flake, Dawn Williams, Willie Heckman, Robert Martin. Secretary/Treasurer-Debra Hahn., Plant Operator-Jeremy Davis

Guests: Chris Santay

The meeting held at the Franklin Township Municipal Building was called to order by Chairman Flake at 7:00 p.m.

Approval of Monthly Reports:

Motion by Willians seconded by Heckman to approve October 4, 2022 Minutes. Motion carried unanimously.

Motion by Hansen, seconded by Martin to approve the General Account Report for November 1, 2022. Motion carried unanimously.

Motion by Heckman, seconded by Hansen to approve November 1, 2022 Bill List. Motion carried unanimously.

Board members reviewed the Resolution #4 of 2022 – Pre-Lien-Attorney Fees and Interest Late Charges. Motion by Flake, seconded by Williams to approve. **Motion** carried unanimously. Copy of Resolution attached to these official Minutes.

Members reviewed the final 2023 Budget. Motion by Flake, seconded by Heckman to approve 2023 Budget. **Motion** carried unanimously. Copy of 2023 Budget attached to these official Minutes.

Jeremy updated the Board with issues implementing the planned new meter pit installations. He advised, due to supply and demand issues all materials for the pit installations/new meters are on back order. LB Waters advised Davis it could be several weeks/months before all would be on hand. Davis said LB was able to take two new meters in stock that were not compatible with the Authority's meter reading software and reprogram both so they would be compatible. Davis stated there were two customer that would be first in line to have these two meters. New construction at 40 Orrtanna Road, and 810 Old Route 30 where a house fire destroyed the meter. Williams suggested that with the current supply issues to order in advance water pits/meters/materials for the project. Board was in agreeance for Davis to pre-order 12 sets from LB Waters.

In other business, Flake advised of the possibility for the Authority to apply for a grant, under the PA Small Water and Sewer Program that was being offered for projects with a total cost between \$30,000 and \$50,000. Flake stated that grant money could be used to install new water pits thorough out the water system. He advised he would review the criteria needed to apply for the grant, noting that application would have to be submitted by December 21, 2022.

Flake addressed the Board, concerning an email from a representative of Hanover Land Service, requesting information from the Authority for a subdivision that was being reviewed at 1041 Old Route 30. Board members were in agreeance that it would be in the best interest of the Board for them to contact Engineer Hill directly for requested info. This would avoid any costs to the Authority from Hill. Davis advised he would contact Hanover Land Service and supply them with a copy of the water lines and advise them to contact Hill for any information.

It was also noted that Developers Agreement drafted by Solicitor Boyer in February 2022 needed to be reviewed/revisited at the December meeting

There being no further business to discuss the meeting was adjourned.

Respectfully submitted,

Debra Hahn -Secretary