

**FRANKLIN TOWNSHIP MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING
November 3, 2020**

Board members present: Wallace Kane, Debra Hahn, William Hewitt, Bruce Strasbaugh, Caitlyn Brown (via phone). Jeremy Davis

The meeting held at the Franklin Township Municipal Building was called to order by Chairman Kane at 7:00 p.m.

Approval of Monthly Reports:

Motion by Strasbaugh, seconded by Hewitt to approve October, 2020 Minutes. Motion carried unanimously.

Motion by Hewitt seconded by Strasbaugh to approve the General Account Report for November, 2020. Motion carried unanimously.

Motion by Brown seconded by Hewitt to approve Bill List #11 2020. Motion carried unanimously.

Monthly water usage report from Davis: Lower well: 193,200 gallons. 6,232 daily average. Upper well: 231,000 gallons. 7,451 daily average.

Current quarter billing: Hahn advised she had received numerous customer phone calls, concerning the \$50 late payment fee & 15 day payment period. She stated she reminded customers were made aware of the increased late payment fee & shortened payment period via communications sent out to customers on May 18, 2020. Current water invoices also stated the same info and Hahn had placed a One Call phone message to customers, reminding them of the new criteria for water payments when current invoices were mailed.

Hahn noted that the 2019 Financial Audit, performed by Musselman & Creager was completed with no issues found.

Members discussed adding water line improvements for the 2021 budget.

There being no further business to discuss, the meeting was adjourned at 7:45 p.m.

Respectfully submitted,
Debra Hahn