

**FRANKLIN TOWNSHIP MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING
August 1, 2022**

Present: Board Members- Andy Hansen, Darrin Flake, Dawn Williams.
Secretary/Treasurer-Debra Hahn. Plant Operator- Jeremy Davis.

Guests: Chris Santay

The meeting held at the Franklin Township Municipal Building was called to order by Chairman Flake at 7:00 p.m.

Approval of Monthly Reports:

Motion by Hansen seconded by Williams to approve July 5, 2022 Minutes. Motion carried unanimously.

Motion by Hansen, seconded by Williams to approve the General Account Report for August 2022. Motion carried unanimously.

Motion by Williams, seconded by Hansen to approve August Bill List #8, 2022. Motion carried unanimously.

In review of the C.E. Willams invoice approved on Bill List #8, Davis advised that another invoice would be forthcoming from Williams when black top repair is done in the area of the leak.

Hahn advised that no payment or response had been received from property owner at 951 Old Route 30 concerning the major water leak which was discovered on February 2, 2022 and invoiced on first quarter 2022 water billing. She advised the \$50 quarterly late fees had been applied for the past two quarters. Davis noted that he had not had any communication from customer since February at which time customer advised when the time came that construction was to begin, he would be contacting Davis to have water service restored. Hahn was instructed by Board members to follow-up with customer via certified letter, return receipt requested outlining balance due and monies needed upfront to restore water service. She was also instructed to offer a payment plan, if customer chose to do so.

In reviewing situations like high water usage invoices, members discussed along with the \$50 quarterly late fee, that possible interest charges could be added to the late balance due. Flake advised this matter would be added to September's agenda for further discussion.

Members reviewed midyear budget figures. Increased costs for repairs, legal and additional engineer fees, increased the budgeted amount, with other items coming in lower, which offset the balance. Current budget shows \$8900 for improvements. Davis suggested the installation of two water pits at 829 Old Route 30 and 372 High Street go towards improvement costs. Davis noted estimated costs for both installations would be \$4200. He advised he would be contacting LB Waters to order all materials for the installation. Work would be performed in September, using the Township's road crew, based on their Labor Rates/Backhoe/Materials reviewed at the September 7, 2021 board meeting.

Davis also advised the ground had been prepared for the home construction by Habitat for Humanity at 50 Orrtanna Rd. Williams stated that she had been contacted by HFH to request the Fire Company's parking lot for construction / personal vehicles during the project.

There being no further business to discuss, the meeting was adjourned at 7:45, pm

Respectfully submitted.

Debra Hahn