

**FRANKLIN TOWNSHIP MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING
May 3, 2022**

Present- Robert Martin, Dawn Williams, Andy Hansen, Willie Heckman, Darrin Flake, Jeremy Davis, Debra Hahn.

The meeting held at the Franklin Township Municipal Building was called to order by Chairman Flake at 7:00 p.m.

Approval of Monthly Reports:

Motion by Hansen seconded by Heckman to approve April 5, 2022 Minutes. Motion carried unanimously.

Motion by Heckman seconded by Martin to approve the General Account Report for May, 2022 Motion carried unanimously.

Motion by Hansen, seconded by Heckman to approve May Bill List #5, 2022. Motion carried unanimously.

Secretary Hahn presented samples of new water invoices to the Board for review. She advised the current water invoices the Authority was using had poor print quality due to the printer capabilities and coated invoice stock. She also stated that the water billing software company had contacted her and advised that the current invoice stock was no longer going to be available. **Motion** by Flake, seconded by Hansen to proceed to purchase the new invoice stock. Motion carried unanimously.

Board members reviewed the proposed Resolution prepared by Solicitor Boyer, to amend Sections 22, 23 and 29 of the Authority's current Rules and Regulations. **Motion** by Flake, seconded by Williams to adopt Resolution No. 1 of 2022. Motion carried unanimously. Official copy of adopted Resolution attached to these May 5, 2022, Minutes.

Revisions to update the current Water Connection fees was discussed. It was noted that the current water fees were last updated and approved at the October 2, 2018 Board meeting. **Motion** by Flake, seconded by Williams, to set a \$100 Application fee and a \$4500 new Connection Fee. Motion unanimously approved. It was noted that the current New Connection applicate form was outdated and needed to be updated. Hahn said she would send Solicitor Boyer a sample of the Fairfield Municipal Authority's application for him to review and advise if the format of their application would work for the Authority. Flake advised he would contact Solicitor Boyer to request that a formal Resolution be created stating the new fees, for the Authority to adopt at its June meeting.

It was noted that the Authorities Rules and Regulations current document was created years ago with no electronic copy. Solicitor Boyer had suggested that the Authority have the document recreated in electronic format, adding the new amendments and additions. Boyer advised the clerical staff at Barley Snyder could do the retyping at no cost to the Authority. Flake advised he would contact Boyer requesting the same.

Davis advised the water usage was up again. He suggested that the meters be re-read to try and pinpoint the source of the leak. Davis advised he would make arrangements to have meters re-read.

There being no further business to discuss, the meeting was adjourned at 8 pm

Respectfully submitted,

Debra Hahn