

**FRANKLIN TOWNSHIP MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING
February 2, 2021**

Board members present: Wallace Kane, Debra Hahn, William Hewitt & Bruce Strasbaugh

Others present: JR Crushong and Dawn Williams

The meeting held at the Franklin Township Municipal Building was called to order by acting Chairman Kane at 7:00 p.m.

Reorganizational Meeting

Motion by Strasbaugh, seconded by Hewitt to accept the resignation of Board member Hahn & appoint Dawn Williams as Board member to complete Hahn's term expiring 12/31/26. Motion approved.

Motion by Strasbaugh, seconded by Caitlyn to re-appoint William Hewitt as board member for five year term expiring 12/31/26.

Motion by Brown, seconded by Hewitt, approved unanimously by all, to appoint the following officers for 2021: Chairman – Wally Kane, Vice-Chairman- William Hewitt, Secretary/Treasurer-Debra Hahn, Open Records Officer-William Hewitt, Plant Operator-Jeremy Davis, Back-up Plant Operator Kevin Bollinger & Assistant Plant Operator-Zach Jumper.

Appointed Positions:

Motion by Hewitt, seconded by Strasbaugh, to appoint the following positions for 2021. Motion carried unanimously.

Depository – ACNB

Testing Agent – Trent Stumbaugh / Negley's Well Drilling

Solicitor – Barley Snyder / Robert McQuaide

Accountants – Musselman & Creager

Chemical Supplier – Coyne Chemical

Engineer – WM Hill & Associates.

Dates of Monthly of meetings – First Tuesday of every month.

Approval of Monthly Reports:

Motion by Strasbaugh, seconded by Hewitt to approve the December 2020 Minutes. Motion carried unanimously.

No January 2021 Minutes to approve as meeting was cancelled due to lack of quorum.

Motion by Hewitt, seconded by Strasbaugh to approve the General Account Report for January, 2021. Motion carried unanimously.

Motion by Hewitt, seconded by Strasbaugh to approve Bill List #1 for 2021. Motion carried unanimously.

Motion by Hewitt, seconded by Strasbaugh to approve February 2021 Bill List# 2. Motion carried unanimously.

Motion by Hewitt, seconded by Brown to approve February 2021 General Account report. Motion carried unanimously.

Chairman Kane advised that the Cashtown Fire Department had given the Authority a written request to disconnect water service at their recently purchased old Fox property located at 1061 Old Route 30. Request advised that all buildings on the property will be removed and water services would no longer be needed. **Motion** by Hewitt, seconded by Brown for Authority to disconnect water service, remove lateral and meter box, at no charge to the Fire Department. Motion unanimously approved.

Board members reviewed a proposed 2021 Budget. Final Budget to be approved at March Board meeting.

Board members discussed proposed revisions to Resolution No. 3 of 2020: extending water payment due date from 15 to 30 days and establishing a \$50.00 fee to post Shut Off notices. **Motion** was made by Strasbaugh, seconded by Willams to make revisions as follows: Extend initial water payment due date to 30 days. Retain \$50.00 late fee after 30 days. Late notices to be mailed for any invoices not paid by due date. Five days after late notices are mailed, Shut office notices to be posted incurring a \$50.00 fee. Water services to be terminated 10 days after Shut off notice posted. Shut off and Reconnect fees to remain at \$50.00 each. **Motion** was approved unanimously with the exception of Hewitt. Info for revised Resolution No. 4, 2021 to be submitted to Solicitor for review. Final Resolution to be approved at March Board meeting.

There being no further business to discuss, meeting was adjourned at 8:15 p.m.

Respectfully submitted,
Debra Hahn

