

**FRANKLIN TOWNSHIP MUNICIPAL AUTHORITY  
BOARD OF DIRECTORS MEETING  
February 4, 2020**

The meeting held at the Franklin Township Municipal Building was called to order by Chairman Kane at 7:00 p.m.

Board members present: Wallace Kane, Debra Hahn, William Cohill, Caitlyn Brown and William Hewitt

Others present: Jeremy Davis - Plant Operator

**Approval of Monthly Reports:**

**Motion** by Brown, seconded by Hewitt to approve the January 2020 Minutes. Motion carried unanimously.

**Motion** by Hewitt, seconded by Brown to approve the General Account Report for February, 2020. Motion carried unanimously.

**Motion** by Cohill, seconded by Hewitt to approve Bill List #2, 2020. Motion carried unanimously.

Hahn advised that the annual Consumer Confidence Report had been completed by Negleys and would be distributed to water customers. She also advised that Negleys had completed the Uninterrupted System Service Plan.

Kane advised that he would be meeting on site with CE Williams the following week to discuss the installation of a water pit along Orrtanna Road Kane advised he would receive costs for the installation to bring back to March meeting.

Kane advised he had met with Solicitor McQuaide to discuss the draft proposal for a stricter enforcement policy for delinquent customers. Kane stated McQuaide would be drawing up a draft for Board to review at March's meeting.

Members reviewed 2019 actual expenses to prepare for 2020 Budget. Hahn to prepare 2020 budget document to be reviewed/approved at March's meeting.

There being no further info to discuss, the meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Debra Hahn – Secretary