

**FRANKLIN TOWNSHIP MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING
January 7, 2025**

Present: Board Members- Dawn Williams, Willie Heckman, Robert Martin, Andy Hansen, Darrin Flake, Robert Martin. Secretary/Treasurer-Debra Hahn, Plant Operator Jeremy Davis

The meeting held at the Franklin Township Municipal Building was called to order by acting Chairman Hansen at 7:00 p.m.

Reorganizational Meeting

Review of Board members terms:

Dawn Williams – Expires 12/31/28
Robert Martin- Expired 12/31/24
Andy Hanson – Expires 12/31/25
Willie Heckman – Expires 12/31/26
Darrin Flake – Expires 12/31/27

Motion by Heckman, seconded by Flake, to re-appoint Robert Martin for another 5 year term to expire 12/31/29. **Motion** unanimously approved.

Motions to appoint Officers for 2025:

Chairman – Andy Hansen. **Motion** by Williams, seconded by Flake
Vice Chairman – Willie Heckman. **Motion** by Dawn seconded by Williams
Secretary/Treasurer – Debra Hahn. **Motion** by Heckman seconded by Hansen
Open Records Officer – Darrin Flake. **Motion** by Heckman seconded by Hansen
Plant Operator – Jeremy Davis. **Motion** by Martin seconded by Flake
Assistant Plant Operator – Zach Jumper. **Motion** by Martin seconded by Flake
All **Motions** unanimously approved.

Appointed Positions:

Motion by Williams, seconded by Heckman to approve the following appointed positions for 2025. **Motion** unanimously approved.

Depository – ACNB
Investment - PLGIT
Excavators/Plumbers – C.E. Williams

Backup Plumber – Frantz Plumbing
Testing Agent – Negley’s Water
Solicitor – Adam Boyer – Barley Snyder
Accountant – Musselman & Creager
Chemical Supplier – Coyne Chemicals
Engineer – Keller Engineering

Wages-

Motion by Flake, seconded by Heckman to increase wages for Debra Hahn, Jeremy Davis and Zach Jumper by 3.4%. **Motion** unanimously approved.

Motion by Heckman, seconded by Martin for 2025 monthly meeting dates to be held first Tuesday of each month. **Motion** unanimously approved.

Motion by Flake, seconded by Martin to approve the December 3, 2024 Minutes. **Motion** unanimously approved.

Motion by Martin, seconded by Heckman to approve January 7, 2025 Bill List #1. **Motion** unanimously approved.

Motion by Flake, seconded by Martin to approve January 7, 2025 General Account Report. **Motion** unanimously approved.

Secretary Hahn reported that second notices were sent to water customers who did not respond to the initial Lead Inventory request for their water service line.

Plant Operator Davis reported past quarter water usage was consistent. He also reported that someone ran off the road way over the new meter pit recently installed at the Post Office on High Street. He advised the meter reading device was damaged and needed to be replaced. He had contacted LB Water for a replacement and was advised the devices were on back order. He also stated he stopped and talked to the post office employee to ask if they had any information on who ran off the roadway and they advised they did not.

Davis reported he was able to purchase two new meter pits and setters from LB water and had parts on hand for another pit. He contacted CE Williams to make arrangements to have three meter pits installed. Weather permitting the installations would be done within the next three weeks at the following Old Route 30 locations: 810, 1075, 1134.

Hansen advised he contacted Solicitor Boyer for direction on whether or not projects done with grant monies needed to be put out for bid. Boyer requested a copy of the grant before he could offer advice. It was noted that on January 6 the grant foundation had contacted both Hansen and Davis with preliminary emailed notice that the commitment letter and contract would be forthcoming. Once on hand, Hansen will forward to Boyer for review.

Davis suggested that with the rising costs of chemicals and supplies for the water operation, the Board consider raising water rates. Hansen advised he would contact Boyer for direction in determining how much rates could be raised.

Members reviewed the 2025 Budget. Motion by Flake, seconded by Heckman to approve the 2025 Budget. Motion unanimously approved. Copy of Budget attached to these official Minutes.

Discussion was held on investing more funds with PLIGIT. Further discussion to be held at the February Board meeting.

There being no further business to discuss, the meeting was adjourned at 8:30p.m.

Respectfully submitted,

Debra Hahn
Secretary